

Course Syllabus and requirements

English for Business and Communication I.

2.	Course code	Semester	Hours per week Practice	ECTS credits	Language of Instruction	Level BSc/BA
	BMEGT63ABC1	1	0+2+0	0	English	

3. Course supervisor (name, title, department): Márta Fischer PhD, Centre of Modern Languages

4. Lecturers:

Name:	Position:	Department/Institute/availability (Room, e-mail address):
Márta Fischer PhD	associate professor	Centre of Modern Languages E/IX/3 marta.fischer@inyk.bme.hu
Gabriella Kovács	assistant professor	Centre of Modern Languages E/X/7 gabriella.kovacs@inyk.bme.hu
Nicholas Palmer	language teacher	Centre of Modern Languages E/X/3 palmer_nick@hotmail.com

5. Preliminary knowledge required: suggested C1 level in English language (see placement test http://inyk.bme.hu/pdf/angol_sztintm.pdf)

6. Academic prerequisites: -

7. Objectives and description of the course: Developing students' receptive skills such as understanding lectures in English, note taking, terminology of intercultural communication, British, American and EU politics & business including interactive sessions to raise students' awareness of inter/cultural settings.

8. Teaching methods: seminar

9. Requirements and assessment: 2 tests during semester

10. Exams, make-up duties and make-up exams: 2 tests, each of them can be rewritten once.

11. Office hours:

12. Course material, compulsory and recommended readings: Lecture materials (slides etc.) presented during the lectures, set texts and extra material provided by the lecturers.

13. Workload and detailed class schedule:

	<u>Topics to be discussed, readings required for the class, other assignments</u>
Week 1	Introduction
Week 2	British Politics
Week 3	American Politics
Week 4	British & American way of thinking/behavior
Week 5	British & American styles of communication
Week 6	Stereotypes
Week 7	<i>Test 1.(max 30 mins)</i>
Week 8	Raising inter/cultural awareness I.
Week 9	Raising inter/cultural awareness II.
Week 10	EU politics and business
Week 11	EU culture and multilingualism
Week 12	Pitfalls in Business and EU terminology
Week 13	Test 2.(max 30 mins)
Week 14	<i>make-up for tests 1 and 2</i>